

**MOREHEAD UTILITY PLANT BOARD
BOARD MEETING @ 12:00PM
October 30, 2018**

Place of Meeting

A board meeting of the Morehead Utility Plant Board was held Tuesday, October 30, 2018 at 12:00 p.m. at the office of the Morehead Utility Plant Board 135 South Wilson Ave, Morehead, KY.

Board Members Present

Russ Ward, Chairman
Jeff Barker, Vice Chairman-Absent
Glen Teager, City Council Representative
Tracy Williams, Board Member
Heather Neff-Perkins, Board Member

Also, Present

Holly McGrath-Rosas, General Manager
Benita Hammonds, Administration Manager
Larry Tackett, Operations Manager
Kevin Mayhorn, Financial Coordinator
Earl Rogers, Attorney

Call to Order & Confirmation of Quorum

Chairman, Russ Ward declared a quorum and called the meeting to order at 12:00 p.m. He welcomed all visitors and staff.

Approval of September 25, 2018 Board Meeting Minutes

A motion was made by Glen Teager and seconded by Tracy Williams to approve the minutes of the board meeting held on September, 2018. The motion was unanimously approved.

September 2018 Financial Reports

Holly McGrath-Rosas, General Manager, goes over the financial highlights for September 2018. This includes:

- (1) Water and sewer service revenue together is \$98,000 (4.2%) above budgeted amounts.
- (2) The WTP expenditures are \$67,000 (14.7%) below budget.
- (3) The WWTP expenses are 7.5% or (\$37,000) over budget. \$22,000 is due to lift station expenses, while equipment fuel expense exceeds the budget by \$5,100 and plant repair and maintenance is about \$7,000 over budget.
- (4) The maintenance department is about \$53,000 (11.7%) over budget. \$42,000 of that overage is directly related to the increase in system repair and maintenance.
- (5) The margin on the gas sold for the month is about \$3,100 less than budgeted year to date.
- (6) \$445,000 (17.8%) of the budgeted \$2,500,000 in capital projects have been expended
- (7) Overall through three months net income shows \$202,000 more than budgeted.

A motion was made by Tracy Williams and seconded by Heather Neff-Perkins to approve financial reports for September 2018. The motion was unanimously approved.

Reports-General Manager

Water Treatment Plant (WTP)-

Ms. McGrath-Rosas states that the maximum daily treated for the month of September was 5.8 million gallons. (878%) and a daily average of 5.25 million gallon (70%) The General Manager also informed the board that Divide Hill has rehab has been completed. She also states that Phillip Adkins is now the Vice President of the Kentucky Water and Wastewater Operators Association. See the October 2018 WTP Report for additional information.

Wastewater Treatment Plant (WWTP)-

The General Manager reports that the WWTP has performed routine operations and maintenance. Ms. McGrath-Rosas also informs the board that MUPB started the 4th quarter biomonitoring on October 30, 2018. The General Manager shows the board pictures of the damages to the #1 Clarifier after ground water from the recent flood got under the concrete tank and pushed the center section up. See the October 2018 WWTP Report for additional information.

Maintenance Department-

The General Manager reports that the maintenance department is running as normal. Ms. McGrath-Rosas informs the board that crews have been working to repair several main line leaks. Several of these leaks work on the 12” main line on US 32 and Tom’s Drive. The General Manager states the crews have installed 35 sewer grinders for the month. See attached October 2018 Maintenance Department Report for additional information.

Administration Department-

The Administrative Department reports a water loss of 0.61% for September 2018 the yearly average is 13.42%. Automatic bank draft payments are at 1336. Ms. McGrath-Rosas informs the board that MUPB has completed 289 more services orders than this time last year. See the Administrative Office October 2018 Report for additional information.

A motion was made by Heather Neff-Perkins and seconded by Glen Teager to accept the General Managers report. The motion was unanimously approved.

New Business

Ratify Payment of Monthly Bills

Mr. Mayhorn, presented the board with checks that had been written for the month.

A motion was made by Glen Teager, seconded by Tracy Williams to ratify payment of monthly bills for September 2018. The motion was unanimously approved.

Budget Amendment \$268,000 Rehab and Replace Waterline I 64 Corridor

Ms. McGrath-Rosas explains to the board, the urgent need to replace the existing water line located on the I 64 Corridor. There have been several leaks on this section of water line that has caused several business and schools to be without water until repairs and sampling are completed. The leaks are most likely caused by the age and deteriorating structure of the pipe. The quote to directional bore this section of line is \$268,000 and will be conducted at night.

A motion was made by Glen Teager, seconded by Tracy Williams to Amend the current 2018-2019 budget for \$268,000 to rehab and replace the waterline located on the I 64 Corridor. The motion was unanimously approved.

Old Business

None

Other Business

None

Executive Session

A motion was made by Heather Neff-Perkins, seconded by Tracy Williams to go into Executive Session to Discuss Property Purchase at 12:33 PM

A motion was made by Glen Teager, seconded by Heather Neff-Perkins to come out of Executive Session at 12:38 PM

Meeting Adjourned

A motion was made by Russ Ward seconded by Glen Teager to adjourn the meetings.

Meeting Adjourned at 12:40 p.m.
The next meeting is on November 27, 2018 at noon.

Russ Ward, Chairman

Holly McGrath- Rosas, General Manager